

# MINUTES

**Meeting:** TIDWORTH AREA BOARD  
**Place:** Phoenix Hall, High Street, Netheravon, SP4 9PJ  
**Date:** 15 November 2010  
**Start Time:** 7.00pm  
**Finish Time:** 9.00pm

---

Please direct any enquiries on these minutes to:

Lisa Moore (Democratic Services Officer), Tel: 01722 434560

or (e-mail) [lisa.moore@wiltshire.gov.uk](mailto:lisa.moore@wiltshire.gov.uk)

Papers available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

---

## **In Attendance:**

### **Wiltshire Councillors**

Cllr Christopher Williams (Chairman), Cllr Mark Connolly (Vice Chairman),  
Cllr Charles Howard, Cllr Brigadier Robert Hall and Cllr John Noeken, Cabinet  
Member for Resources

### **Wiltshire Council Officers**

Val Powley, Tidworth Community Area Manager  
Lisa Moore, Democratic Services Officer  
Alistair Cunningham, Service Director for Economy and Enterprise  
Anne Huggett, Media Relations officer  
Graeme Hay, Head of Service - Local Highways and Streetscene (South)

### **Town and Parish Councillors**

Tidworth Town Council – A Birch, H Jones and J White  
Ludgershall Town Council – M Betteridge, J White and O White  
Chute Parish Council – E Quirk  
Chute Forest Parish Council – P Caddick  
Collingbourne Kingston Parish Council – M Holt  
Enford Parish Council – S Bagwell and K Monk  
Everleigh Parish Council – D Bottomley  
Fittleton Parish Council – J Archer and J Cherrett

Netheravon Parish Council – I Blair-Pilling and G Dyer

**Partners**

Wiltshire Police – M Freeman

Wiltshire Fire and Rescue Service – M Franklin

Community Area Partnership – T Pickernell

Tidworth Garrison – P Tabor

Youth Services – Wendy Higginson

**Members of Public in Attendance: 32**

**Total in attendance: 63**

---

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>	<u>Action By</u>
1.	<p><u>Chairman's Announcements, Welcome and Introductions</u></p> <p>The Chairman, Councillor Chris Williams welcomed everyone to the meeting of the Tidworth Area Board and thanked the Netheravon Parish Council Chairlady for allowing the use of Phoenix Hall. He then invited everyone in attendance to introduce themselves.</p> <p>The Chairman and Board members then made the following announcements, some additional details were included in the agenda at pages 3 to 11:</p> <p><b>Reconstruction Works to Bridge in Tidworth</b> Essential work to Tidworth 1<sup>st</sup> Bridge was planned to start in the next financial year and would continue for approximately twenty weeks. Some temporary orders would be in place which would mean cars trying to turn right or left out of Ludgershall Road would not be able to do so.</p> <p><b>Adverse Weather Warning</b> Wiltshire Council was looking to expand its partnership working with town and parish councils, prior to the onset of winter, with the aim of providing a more extensive coverage of service at a time when resources could be stretched.</p> <p><b>Mobile Phone Safety</b> Information on a national free scheme which would allow individuals to register their mobile phones and other property, which would assist the police in the recovery if stolen and to catch criminals.</p> <p>For more details click on the link: <a href="http://www.immobilise.com">www.immobilise.com</a></p> <p><b>Enford Day of Action</b> In September 2010, police, parish councillors and local residents had carried out high visibility foot patrols in 2s or 3s around Enford Parish, learning of the historical problems of the area. The Chairman urged other parish or town council to consider having their own day of action as it was an excellent way of getting to know a Parish.</p> <p><b>2011 Census Local Perspectives</b> Information on the next census in England and Wales which would take place on 27 March 2011.</p>	

	<p>For more details click on the link: <a href="http://www.census.gov.uk">www.census.gov.uk</a></p> <p>The following additional announcements were made:</p> <p><b>Tidworth Garrison Auditorium</b>  The Chairman brought people's attention to a stand which had been set up in the hall to provide details of the Planning application for the Tidworth Garrison Auditorium (E/10/1465/FUL). Plans could be viewed online at:  <a href="http://www.wiltshire.gov.uk/environmentandplanning/planninganddevelopment.htm">http://www.wiltshire.gov.uk/environmentandplanning/planninganddevelopment.htm</a></p> <p>The Chairman gave his congratulations to Castledown Radio who had received an award at the Community Area Award Ceremony recently.</p>	
2.	<p><u>Apologies for Absence</u></p> <p>Apologies for absence were received from:</p> <p>Jo Howes – NHS Wiltshire  Mike Cox – Chairman of Collingbourne Ducis Paish Council  David Wildman – Chairman of Tidworth and District Chamber of Commerce</p>	
3.	<p><u>Minutes</u></p> <p><b><u>Decision</u></b>  <b>The minutes of the previous meeting held on Monday 20 September 2010, were agreed as a correct record and signed by the Chairman.</b></p>	
4.	<p><u>Declarations of Interest</u></p> <p>Councillor Howard declared a prejudicial interest regarding item no. 8.8 - Grant application from the Parochial Church Council of Collingbourne Kingston, as he was a member of it. He left the room and did not vote for this application.</p> <p>Councillor Connolly declared a personal interest regarding item no. 9 – Transfer of land to the Ministry of Defence (MOD). As he worked for a different section of the MOD, he stayed and voted for this item.</p>	

5.	<p><u>Living River Project</u></p> <p>Gerry Hamersley (Natural England Area Team Manager) delivered a short presentation on Natural England's Living River Project, which was a four year project funded by the Lottery fund, but led by Natural England.</p> <p>The project had worked with thirty six communities to encourage volunteering, and had engaged over 20,000 people during its work. A Parish Resource Pack had been produced which consisted of twelve guidance notes. The pack urged parishes to come up with ideas of what they could do with their rivers, one suggestion was that parishes could appoint a river warden.</p> <p>Questions and comments were then received, some of these were:</p> <ul style="list-style-type: none"> <li>• Several parts of the river cannot be accessed by the public, did the project address this issue. <u>Answer:</u> Yes the project did look at increasing access alongside the river and access points were created.</li> <li>• Who was the contact for communication in the Netheravon area, as we were not aware the project had taken place. <u>Answer:</u> The project was publicised where we could.</li> <li>• Do the public now have the right of access alongside the river where it flows through private land owned by a fishing club. <u>Answer:</u> A path has been established where possible in association with owners along the way. If you have an issue with a particular site, the pack could be used to find ways forward to resolve your issues.</li> </ul> <p>The Chairman thanked Gerry for attending and urged people to take a 'Living River Pack' after the meeting from the table in reception.</p>	
6.	<p><u>Fire Cadets - Area Board Project</u></p> <p>The Chairman informed people that the Ludgershall unit of the Wiltshire Fire Cadets had ceased to function after experiencing some funding problems. The Board had felt that it was very important to retain the unit within the community area and so had decided to fund the Ludgershall Fire Cadets as an Area Board Project.</p> <p><b><u>Decision:</u></b>  <b>The Tidworth Area Board approved funding of £777 for the running costs of the Ludgershall Fire Cadets until the end of</b></p>	

	<p><b>the financial year. This would be funded as an Area Board Project.</b></p> <p>The Chairman informed the applicant that whilst the Board would not fund future running costs, they would be welcome to apply for funding from the Community Area Grant Scheme for other stand alone projects for the Fire Cadets.</p>	
7.	<p><u>Provision of New Grit Bins</u></p> <p>The Chairman said that the Board would ideally like to place grit bins around the whole community area, but as there were not a sufficient amount to do this, the Board had prioritised the requests received.</p> <p>Graeme Hay, Head of Service, Local Highways and Streetscene (South) gave a rundown on the effectiveness of grit in adverse weather situations. Some of the points he raised were:</p> <ul style="list-style-type: none"> <li>• Most of the salt contained in the bins was used on private properties.</li> <li>• Salt would protect the roads from freezing down to a temperature of -7°</li> <li>• Salt did not provide protection against snow.</li> <li>• When distributed correctly by the grit trucks, only 15-20 grams of salt was needed to cover an area of 2m<sup>2</sup>.</li> <li>• 1 Tonne bags of salt were available for Town and Parish councils, providing they could provide adequate storage.</li> </ul> <p>Councillor Charles Howard explained that the Board had been allocated four new grit bins to distribute within the community area. At the last Area Board meeting, Town and Parish Councils had been asked to provide details of their first priority site. After considering the nine requests submitted, Councillor Howard recommended four sites on the basis that they would give the greatest benefit to the greatest number of people. Those sites were:</p> <ul style="list-style-type: none"> <li>• Gason Hill in Tidworth</li> <li>• Simonds Road in Ludgershall</li> <li>• Tibbs Meadow in Chute</li> <li>• Water Lane in Enford</li> </ul> <p><b><u>Decision:</u></b>  <b>Tidworth Area Board would allocate a new grit bin to each of the four locations as above.</b></p>	

8.	<p><u>Parish Steward Scheme</u></p> <p>Due to technical difficulty the DVD presentation on the Parish Steward Scheme was not available to play. The Chairman invited Graeme Hay to attend the next Area Board meeting to give his presentation.</p>	
9.	<p><u>Community Asset Transfer</u></p> <p>The Board members considered two applications for the transfer of land currently owned by Wiltshire Council.</p> <p><b>St Andrews Road, Tidworth</b> Transfer of a piece of land to the Ministry of Defence.</p> <p>The Board considered the report of the Community Area Manager. After discussion the Board members voted on the recommendation with the inclusion of the two covenants as detailed in the report.</p> <p><b><u>Decision:</u></b> <b>Tidworth Area Board recommend the disposal of approximately 852sqm of land at St Andrews Road Tidworth to the Ministry of Defence for a nominal sum, subject to a condition that the facility is made available to the community at a cost that reflects the pro-rata running costs of the facility. In addition the following two covenants are applied:</b></p> <ol style="list-style-type: none"> <li><b>1. Not to use other than for operational or community purposes. This would be enforced by a condition if leasehold or a 'reverter clause' (the property automatically reverts back to Council ownership free of charge should such use come to an end) if a freehold transfer was decided upon.</b></li> <li><b>2. There would be a condition obliging the MOD to make the property available to the community for hire at a cost reflecting pro rata running costs plus any caretaking requirements (lock up at end of evening) when not being occupied for operational lectures etc.</b></li> </ol> <p><b>The Rose Garden</b> Transfer of a piece of land to Ludgershall Town Council.</p> <p>The Board considered the report of the Community Area Manager. After discussion the Board members voted on the recommendation with the inclusion of the two covenants as detailed in the report.</p> <p><b><u>Decision:</u></b></p>	

	<p><b>Tidworth Area Board recommend the disposal of a piece of land called the Rose Garden at nil cost, subject to a condition that the site is maintained for the benefit of the community in perpetuity.</b></p>	
<p>10.</p>	<p><u>Updates from Town and Parish Councils, the Police, the Army, NHS, TCAP and other Partners</u></p> <p>Updates from partners were received as follows:</p> <p><b>Wiltshire Police</b> Mark Freeman highlighted some of the figures from the update attached to the agenda.</p> <p><b>NHS Wiltshire</b> Updates from the NHS for October and November, attached to the agenda were noted.</p> <p><b>Wiltshire Fire and Rescue</b> Mike Franklin from the Fire Authority apologised and explained that the update attached to the agenda was out of date, so he had circulated hard copies of the most current update at the meeting. He also informed people that freepost cards were available for people to complete and return if they wished to be considered for a home safety check.</p> <p><b>Parish and Town Councils</b> The Chairman thanked Everleigh Parish Council for providing a written update for the agenda and encouraged other parish and town councils to do the same.</p> <p>Tidworth Town Council - Humphrey Jones explained that there had been recent discussions with Highways regarding increased traffic through the town when the North East Quadrant goes ahead. A site meeting had been held and another was awaited to discuss other options to the twin roundabouts which were currently not working.</p> <p>Ludgershall Town Council – Owen White explained that the Town Council was working towards having the current speed limit of 40mph past the Wellington Academy reduced to 30mph.</p> <p><b>Garrison</b> Colonel Tabor provided the following update from the Garrison:</p> <ul style="list-style-type: none"> <li>• Most of the 1,000 members deployed in Afghanistan would return next year.</li> <li>• A strategic housing review, had been carried out, details of</li> </ul>	

which would follow regarding military population for the area, but it was thought that the current figures would remain roughly the same.

- It was unknown what effect the withdrawal of 20,000 soldiers and their families from Germany by 2012 would have on the area.
- It was likely that an increase in housing stock would be needed.
- The Garrison bonfire party held on 4 November had been a success.
- The Rifles regiment would be on parade in Salisbury on 29 November 2010.
- There had been speculation regarding the future of Tedworth House. A business case would be signed which would see the building changed into a recovery centre. If that was the case, the centre would have an interim capacity to care for 50 sleeping patients. It would also act as a hub for people finding it difficult to get alternative employment. The refurbishment should be completed by 2012.
- The Canadian estate had been completed with 260 new houses.
- Colonel Paddy had recently signed over a small piece of land to widen the road slightly near the Ram corner on Pennings Road to make the traffic light option possible.

### **TCAP**

Tony Pickenell – gave an update with the following points:

- The proms concert held in October had been well attended by over 450 people, with the profit going to TCAP for its work.
- A similar concert involving the schools was planned for 8 December 2010.
- A group of parents and young people from Ludgershall had come together to raise money for a project to build a skate park. TCAP had helped them move the project forward. The group would be meeting later in the week to discuss the plans and to receive advice on how to proceed. TCAP would take a step back at that stage to allow the group to develop the project on their own.
- The NSPCC would be joining the Health and Social Care group at its next meeting.
- A Wiltshire Council Antisocial Behaviour Reduction officer would be joining the Crime and Community Safety Group.

Housing and Built Environment group - Godfrey Tilney explained that the last meeting had been held on 10 November, where it had

been decided that the joining of the Housing and Built Environment group with the Economy group was not possible. Both groups held three meetings per year and currently attract wide interest.

David Wildman had announced his retirement from the Housing and Built Environment group as the chairman; Godfrey Tilney said that he may take on that position.

Colonel Tabor added that he may take over as chairman of the Community Plan Coordinating group.

Updates were given on progress regarding the North East Quadrant.

Inward investment options for Castledown Business centre had been explored, the future owner was not yet known, but it was hoped that the owner would be Wiltshire Council.

Alex Bostock, Head Teacher of Clarendon Junior School, updated on the Community Area Awards which were last held in March 2010 at the Social Club in Ludgershall. Almost 40 individuals were nominated for awards. The Lord Lieutenant kindly gave up his time to attend the awards and had confirmed his attendance at next year's ceremony on 25 May 2011 which will be held at the Wellington Academy.

In 2011 there would be some changes, these would be:

- The Paul Oatway Prize – support activity by or for the youth across the area, and the same for the elderly.
- The Military Garrison would award a prize.
- Chamber of Commerce – linked with Barclays to give a business award.
- Schools challenge award.
- The Tesco Trophy for imagination, determination and commitment.
- It was hoped that there might be an award for something outstanding to be sponsored by the Area Board.

The team were currently gathering more thoughts and information to produce a pack which it was hoped would be available in time for the next Area Board in January.

The next meeting of the TCAP Stakeholders was scheduled for 10 December 2010 everyone was welcome. However since the Area Board, the meeting date had been changed to **Friday 14 January 2011**.

	<p><b>Community Area Young Peoples Issues group (CAYPIG)</b>  Wendy Higginson, Youth Development Coordinator reported that due to the changes to the staff and funding formula, three new officers had been recruited. Some recent projects and developments were:</p> <ul style="list-style-type: none"> <li>• Rural Street based work, to establish the long term needs of young people in the community area.</li> <li>• A young parents group was due to start in the new year.</li> <li>• A local youth dance group had undertaken a three day residency with a professional company, where they had performed as a curtain raiser at the start of the performance.</li> <li>• Music projects were underway in Tidworth with help from Toozalii, and more as planned for the future. Funding may be sought from Community Grants scheme for some of the future projects.</li> <li>• Two young people from the community area had been nominated for the Young People Awards to be held at Trowbridge on 25<sup>th</sup> November 2010.</li> <li>• Work at The Wellington Academy was also underway to provide support to the young people.</li> <li>• Other events and trips planned included snowboarding, ice skating, a pantomime and a trip to the Clothes Show Live.</li> </ul> <p><b>Rural Needs Initiative/Children’s Centre</b>  Betty Dobson noted that the information regarding the Safety at Home Scheme in the minutes of the last meeting was not correct and that the scheme was a free scheme. Betty added that there had been great progress with the scheme working as part of a baby initiative, and a breast feeding scheme.</p>	
11.	<p><u>Update on Issues Raised</u></p> <p>Val Powley, Community Area Manager, provided an update on issues raised and progress made since the last Area Board meeting. There were 20 live issues on the system, 7 of which were ‘speeding’ related.</p> <p>Other issues mentioned were:</p> <ul style="list-style-type: none"> <li>• There had been a complaint regarding the hygiene at Tidworth Leisure Centre.</li> <li>• Repairs to the A345 had been completed, with other repairs being addressed by Highways in order of priority.</li> <li>• A request for plastic and cardboard kerbside recycling in the community area had been raised by the Tidworth Area Board at the Councillors first Full meeting. This would now</li> </ul>	

	<p>be provided when the changes to the councils waste and recycling service were implemented.</p> <ul style="list-style-type: none"> <li>• Signage on the roads approaching and within Tidworth was being addressed by Highways department together with local representatives.</li> </ul> <p>Issues could be logged and tracked on line at:  <a href="http://portal.wiltshire.gov.uk/area_board/areaboard_issues_search.php?issue_location_in=Tidworth">http://portal.wiltshire.gov.uk/area_board/areaboard_issues_search.php?issue_location_in=Tidworth</a></p>	
12.	<p><u>Youth Project Funding</u></p> <p>The Board members considered three applications for funding from the Youth Initiatives budget. These were:</p> <p><b>Collingbourne Youth Club</b> had applied for a grant of £1,500 to fund the running cost of the first year of the Club.</p> <p><b>Tidworth &amp; Ludgershall Youth Development Centres</b> had applied for a grant of £430 to purchase and fit bike racks outside the Youth Development Centres.</p> <p><b>Tidworth Community Area Partnership</b> had applied for a grant of £1,040 towards transport costs for the transportation of young people to a Christmas Show planned at the Tidworth Garrison Theatre.</p> <p>Applicants spoke in support of their applications and gave a brief summary of their projects. Board members discussed and voted on each application in turn.</p> <p><b><u>Decision:</u></b>  <b>The Area Board agreed to award the sum of £1,500 to Collingbourne Youth Club for running costs for the first year.</b></p> <p><b><u>Decision:</u></b>  <b>The Area Board agreed to award the sum of £430 to the Tidworth and Ludgershall Youth Development Centres for their project to provide and install bike racks outside the Youth Development Centres.</b></p> <p><b><u>Decision:</u></b>  <b>The Area Board agreed to award the sum of £1,040 to the Tidworth Community Area Partnership for their project to provide transport for young people within the community areas to enable them to attend the Christmas Show at the Tidworth Garrison Theatre.</b></p>	

13.

Community Area Grants

The Area Board considered eight applications for funding from the Community Area Grants Scheme. Applicants were invited to speak in support of their application. The Board members asked questions and after discussion the Board voted on each application.

Due to there being two grant applications linked to church bells, Val Powley, Community Area Manager read out a paragraph from the grants criteria which read; the Council would not consider grant applications for political or religious activities although secular activities promoted by faith groups were welcomed. Val went on to explain that it would be for the Board members to decide whether or not they thought the applications met the criteria.

One member of the public commented that the muffled bells were only used in times of mourning such as funerals, royal bereavement and ceremonies such as Remembrance Sunday, when the whole community came together to mourn.

**Decision:**

**Collingbourne Short Mat Bowls Club was awarded £300 towards the cost of purchasing more bowls sets to cater for the increase in membership.**

***Reason: The application met the Community Area Grant Criteria for 2010/11 and the project would provide additional equipment which would cater for a larger number of users within the community.***

**Decision:**

**Collingbournes and Everleigh Society of Ringers was awarded £246 to replace existing worn out bell clapper muffles in order to use the church bells for funerals and public events such as Remembrance Sunday.**

***Reason: The application met the Community Area Grant Criteria for 2010/11 and the project would enable the bells to be muffled for sombre occasions which brought the community together.***

**Decision:**

**Ludgershall Pre-School was awarded £2,000 towards the cost of creating a new pond and nature garden.**

***Reason: The application met the Community Area Grant Criteria for 2010/11 and the project would provide a facility which would be enjoyed by the current and future children of Castle Primary School and Ludgershall Pre-School.***

**Decision:**

The POP Youth Dance Project was awarded £1,000 towards the cost of the Young Peoples' dance and music performance called Creative Juice.

***Reason: The application met the Community Area Grant Criteria for 2010/11 and the project would provide an opportunity for young people in the community area to be involved in the dance project.***

**Decision:**

Ludgershall Memorial Hall Management Committee was awarded £2,652 towards the cost of redecorating the Memorial Hall.

***Reason: The application met the Community Area Grant Criteria for 2010/11 and the project would improve potential letting and revenue of the facility.***

**Decision:**

Ludgershall Town Council was awarded £500 towards the cost of purchasing and installing Christmas lights to decorate 4 trees in Ludgershall car park.

***Reason: The application met the Community Area Grant Criteria for 2010/11 and the project would provide enhancement over the festive period and benefit people and children of all ages.***

**Decision:**

Collingbourne Ducis Village Hall Trust was awarded £2,500 towards the cost of updating the electrical installation and replacing a dehumidifier.

***Reason: The application met the Community Area Grant Criteria for 2010/11 and would mean that the hall would remain safe and healthy for all users in the community.***

**Decision:**

The Parochial Church Council of Collingbourne Kingston was awarded £892 towards the cost of replacing the church bell clapper bushes.

***Reason: The application met the Community Area Grant Criteria for 2010/11 and the project would prevent damage to the bells and ensure that they could be used for ringing out for the benefit of the community.***

Councillor Charles Howard had declared a prejudicial interest with regard to the above application, so he left the room and did not vote.

Councillor Robert Hall sat in as substitute for the above application.

14.	<u>Next Meeting, Forward Plan, Evaluation and Close</u> The next meeting of the Tidworth Area Board would be held on Monday 17 January 2011, 7.00pm at Tidworth Community Centre.	
-----	--	--